



**APPLICATION FOR PROJECT INFORMATION
MEMORANDUM AND / OR BUILDING CONSENT**

SECTION 33 OR SECTION 45, BUILDING ACT 2004

For Office Use Only	
ABA/PIM No	
DATE STAMP	
Cus. Ser. Rep	

Please tick relevant box

PIM only		Building Consent only (PIM obtained)	
Combined PIM and Building Consent		House removal/ Demolition only	

THE BUILDING

Street Address of building:

(For structures that do not have a street address, state the nearest street intersection and the distance and direction from that intersection)

Legal Description of land where building is located:

(State legal description as at the date of application and, if the land is proposed to be subdivided, include details of relevant lot numbers and subdivision consent. A recent Certificate of Title must be supplied.)

Building Name: (if applicable)

Location of Building within site/block number: (include nearest street access)

Number of Levels: (include ground level and any levels below ground)

Level/unit number: (If applicable)

Area: (total floor area; indicate area affected by the building work if less than the total area)

Current, lawfully established, use: (include number of occupants per level and per use if more than 1)

Year first constructed: (approximate date is acceptable e.g.: c1920's or 1960-1970)

THE OWNER

Name of the owner: (include preferred form of Address, e.g. Mr., Miss, Dr if an individual)

Contact person: (insert n/a if the applicant is an individual)

Mailing address:

Street address/registered office:

BUILDING CONSENT (do not fill in this section if the application is for a Project Information Memorandum only)

The following plans and specifications are attached to this application:

(All plans and specifications must meet the minimum requirements set out in the regulations or required by the building consent authority)

The building work will comply with the building code as follows:

(If you're not sure which clauses is applicable, talk to the BCA or your architect)

Clause (tick relevant clause numbers of building code)	Means of compliance (refer to the relevant compliance document(s) or detail of alternative solution in the plans & specifications; if not applicable, put n/a)	Waiver/modification required (state nature of waiver or modification of building code required; if not applicable, put n/a)
<input type="checkbox"/> B1 Structure		
<input type="checkbox"/> B2 Durability		
<input type="checkbox"/> C1 Outbreak of fire		
<input type="checkbox"/> C2 Means of Escape		
<input type="checkbox"/> C3 Spread of fire		
<input type="checkbox"/> C4 Structural stability during fire		
<input type="checkbox"/> D1 Access routes		
<input type="checkbox"/> D2 Mechanical installations for access		
<input type="checkbox"/> E1 Surface water		
<input type="checkbox"/> E2 External moisture		
<input type="checkbox"/> E3 Internal moisture		
<input type="checkbox"/> F1 Hazardous agents on site		
<input type="checkbox"/> F2 Hazardous building materials		
<input type="checkbox"/> F3 Hazardous substances and processes		
<input type="checkbox"/> F4 Safety from falling		
<input type="checkbox"/> F5 Construction and demolition hazards		
<input type="checkbox"/> F6 Visibility in Escape Routes		
<input type="checkbox"/> F7 Warning Systems		
<input type="checkbox"/> F8 Signs		
<input type="checkbox"/> G1 Personal Hygiene		
<input type="checkbox"/> G2 Laundering		
<input type="checkbox"/> G3 Food preparation and prevention of contamination		
<input type="checkbox"/> G4 Ventilation		
<input type="checkbox"/> G5 Interior environment		
<input type="checkbox"/> G6 Airborne and impact sound		
<input type="checkbox"/> G7 Natural Light		
<input type="checkbox"/> G8 Artificial light		
<input type="checkbox"/> G9 Electricity		
<input type="checkbox"/> G10 Piped services		
<input type="checkbox"/> G11 Gas as an energy source		
<input type="checkbox"/> G12 Water supplies		
<input type="checkbox"/> G13 Foul water		
<input type="checkbox"/> G14 Industrial liquid waste		
<input type="checkbox"/> G15 Solid waste		
<input type="checkbox"/> H1 Energy efficiency		

Application for project information memorandum and/or building consent continued

COMPLIANCE SCHEDULE (do not fill in this section if there is an application for a project information memorandum only) Tick one:

The specified systems for the building are as follows: (specified systems are defined in regulations; if you are not sure whether your building has specified systems, talk to the BCA or your architect)

The following specified systems are being altered, added to, or removed in the course of the building work:

There are no specified systems in the building

ATTACHMENTS

The following documents are attached to this application: (tick as applicable or put N/A if there are no attachments).

Plans and specifications (list)

Project information memorandum

Development contribution notice

Certificate attached to project information memorandum

Declaration

I declare as owner or agent of the owner, that I have provided all the information requested on this form, in relation to the project site, known to the owner and agent. I am aware that withholding any such information may invalidate the Project Information Memorandum and the Building Consent issued by Council.

Signed by Owner or on behalf of the Owner _____ Date _____

I have enclosed a fee of : \$ _____ Receipt Number _____

I understand that additional Charges maybe payable prior to uplifting of the Project Information Memorandum / Building Consent / Code Compliance Certificate

Additional charges will arise as a result of, engineering checks, additional processing or inspections, notices to fix and the inspection Vehicle surcharge of \$20 per inspection

RODNEY DISTRICT COUNCIL CONTACT DETAILS

Postal Address: Rodney District Council, Private Bag 500, Orewa.

Phone: 0800 426 5169

Website: www.rodney.govt.nz,

Orewa Office

50 Centreway Road,
Orewa

Helensville Service Centre

Commercial Street,
Helensville

Huapai Service Centre

State Highway 16,
Huapai

Warkworth Service Centre

Baxter Street,
Warkworth