

Application for Building Consent and PIM for a temporary Tent/Marquee

Office use only
Date stamp

CONTACT DETAILS	
APPLICANTS NAME(S) & ADDRESS:	
	Business Ph:
	Private Ph:
	Fax No:
Please indicate: Land owner <input type="checkbox"/> Hirer <input type="checkbox"/>	E-Mail:
CONTACT/INSTALLER NAME & ADDRESS FOR CONTACT DURING THE APPLICATION PROCESS (if different from above):	
	Business Ph:
	Private Ph:
	Fax No:
	E-Mail:
OWNERS NAME(S) & ADDRESS: (If different from above)	
	Business Ph:
	Private Ph:
	Fax No:
	E-Mail:
LOCATION OF THE WORK (ADDRESS):	Legal Description and Location
	Lot:
	DP:
PROJECT	
Tent/Marquee area:	Number of people:
Date of operation:	Hours of operation:
Information required with Tent/Marquee application	
1. Site Plan – indicating proximity to other buildings on site	<input type="checkbox"/>
2. Floor plan layout – bar, egress points	<input type="checkbox"/>
3. Specification for materials used indicating surface spread of flame-smoke development indices	<input type="checkbox"/>
4. Producer Statement re structural stability and tie downs	<input type="checkbox"/>
5. Letter from the RDC Parks & Coastal Department where on Council property	<input type="checkbox"/>
Advice Notes	
1. First-Aid/fire-fighting equipment to be provided (i.e. extinguisher)	<input type="checkbox"/>
2. Exit signs to be provided	<input type="checkbox"/>
3. If opening after dark, emergency lighting is required	<input type="checkbox"/>
PRIVACY ACT 1993	
(1) Personal information obtained in this application is primarily for establishing applicant identity and, when the application has been granted or declined, for administration, monitoring and enforcement.	
(2) The information may be released to any enquirer about the application, the refusal of the application, or in relation to the use of any consent or approval of the application	
(3) The information will be held by the Rodney District Council, 50 Centreway Road, Orewa.	
(4) The information will be used for verifying and amending the Council's ownership and occupier records (the Rating Roll) and will be released in accordance with the Rating Powers Act 1988 and to Valuation New Zealand.	
(5) You have the right to access the information and to request corrections.	
Declaration	
I declare as owner or agent of the owner, that I have provided all the information requested on this form, in relation to the project site, known to the owner and agent. I am aware that withholding any such information may invalidate the Project Information Memorandum and the Building Consent issued by Council.	
Signed by Owner or on behalf of the Owner _____	Date _____
I have enclosed a fee of : \$ _____	Receipt Number _____