

## GUIDELINES FOR SETTING UP A MOBILE SHOP

1. The vehicle must be outfitted in accordance with the Food Hygiene Regulations 1974, 1<sup>st</sup> schedule which basically requires easily cleanable, durable, smooth surfaced materials throughout, walls, ceiling, and floor. The work must be of a high standard, makeshift or temporary work is not acceptable.
2. A separate sink, and a separate washhand basin, are required to be provided on the vehicle, with an on-demand supply of instant hot water and cold water to both the sink and the handbasin.
3. Wastewater must be collected in a receptacle that is of sufficient size and capacity.
4. All perishable foods must be maintained at the correct temperature:  
> 60°C for hot food, < 4°C for dairy foods, and below < 2°C for meat products/seafoods.
5. No food or ingredients may be prepared, packed, stored or sold from any home base without written certification, and inspection by the Local Authority.
6. All previously prepared food or ingredients sold from a mobile shop must have been prepared on a premises registered by a Local Authority.
7. An annual registration fee of \$230.00 will be payable, and this will require 2 six monthly checks of the vehicle and/or, the home base.
8. It is preferable that an approved course in food hygiene be undertaken by the operator of the vehicle.
9. As a registered mobile shop operator, you are not permitted to:
  - a) Trade within 50m of any intersection;
  - b) Trade in any one location for more than 10 minutes;
  - c) Operate during the hours of darkness as defined in the Traffic Regulations 1976.
10. Trading in beach areas, and council property such as parks or reserves, requires specific approval from Council.

To stand in one place longer than 10 minutes, requires separate approval from Council. A Resource Consent may also be required. Applications for a permit to stand should be initially addressed to the Environmental Health Officer for the area concerned, and applied for well in advance.

Permits to stand attract an annual fee of \$230.00, or a daily fee of \$60.00. If the stand is a mobile shop, then the \$230.00 fee will apply as well.