

APPLICATION FOR RENEWAL OF MANAGER'S CERTIFICATE

Section 123 of the SALE OF LIQUOR ACT 1989

The Secretary
District Licensing Agency
C/- Rodney District Council
Private Bag 500
OREWA 0946

Licence ID
File Reference:
Debtor Code:
Invoice No:

Application for the renewal of a manager's certificate is made in accordance with the details set out below.

1. DETAILS OF APPLICANT

(a) Full name _____
Address _____
Occupation _____
Date of Birth _____

(b) Postal Address for service of documents _____

(c) Daytime contact name and telephone number _____

(d) Current place of employment (Licensed Premise) _____

(e) Has the applicant been convicted of any offence since the certificate was issued or last renewed? Yes/No

If Yes, what are the details of each offence?

Nature of offence	Date of conviction	Penalty suffered
_____	_____	_____
_____	_____	_____
_____	_____	_____

(f) What steps has the applicant taken to manage the sale and supply of liquor pursuant to the licence with the aim of contributing to the reduction of liquor abuse?

(g) Maiden or Previous name

(h) Does the applicant hold the Licence Controller Qualification? Yes/No

If yes, on what date was that qualification obtained? _____

Please enclose copy of certificate with your application.

1. DETAILS OF APPLICANT

- (a) Type of certificate GENERAL MANAGER – RENEWAL
- (b) Invoice Number
- (c) Date of expiry
- (d) File Reference
- (e) LLA Licence No.

NOTES

- (1) This application must be filed with the District Licensing Agency before the certificate expires. Where the applicant is presently employed as a manager, it should be filed with the District Licensing Agency for the district in which the applicant is employed. In all other cases, it should be filed with the District Licensing Agency for the district in which the applicant is residing.
- (2) Every application shall be accompanied by the following:
 - (a) Application fee \$132.00
 - (b) One copy of the application

PRIVACY ACT 1993

- 1. Personal information obtained in this application is primarily for establishing applicant identity and when the application has been granted or declined, for administration, monitoring and enforcement.
- 2. The information may be released to any inquirer about the application, the refusal of the application or in relation to the exercise of the approval of this application.
- 3. The information will be held by Rodney District Council, 50 Centreway Rd, Orewa.
- 4. The information may be provided to the Medical Officer of Health or Liquor Licensing Authority and will be used for verifying and amending the Council's ownership and occupier records (the Rating Roll) and will be released in accordance with the Rating Powers Act 1988 and to Valuation New Zealand.
- 5. You have the right to access the information and to request its correction.

DISCLOSURE OF POLICE INFORMATION

Applicant for this Renewal of Licence, you will be required to sign the authorisation below. Failure to allow the Police to disclose this information may result in your application not being determined.

AUTHORISATION

"The police are required to report on this application. That report may include the release of any previous convictions you may have. You will receive a copy of that report. Do you consent to the release of this information?"

YES

Signature of Applicant: _____

Dated at _____ this _____ day of _____ 20