



Private Bag 500 Orewa
Telephone: 0800 426 5169

For Office Use Only	
PROP ID	
PARCEL ID	
PERSON ID	
MAP No	
ABA No	
RMA No	
DATE	

**RESOURCE CONSENT
APPLICATION FORM FOR CONTROLLED ACTIVITY RESOURCE CONSENTS
(Financial Contributions)**

Application for Resource Consent pursuant to section 88 of the Resource Management Act 1991

CONTACT DETAILS	
APPLICANT(S) NAME(S) & ADDRESS:	
	Business Ph:
	Private Ph:
	Fax No:
SERVICE NAME & ADDRESS FOR CONTACT DURING THE APPLICATION PROCESS (if different from above):	
	Business Ph:
	Private Ph:
	Fax No:
LOCATION OF THE ACTIVITY AND/OR PROPERTY ADDRESS: Valuation ref and legal description are shown on your rate demand	
	Valuation Ref:
	Legal description:
	Lot:
	DP:
Building Consent application Number if available;	ABA No:
PROPERTY OWNER'S NAME & ADDRESS (if different from above):	
	Business Ph:
	Private Ph:
	Fax No:

SIGNED: _____	Date: _____
NOTE: If a Resource Consent is required for any works associated with this application, for example yard infringements or proposed use of the site, than all matters, including financial contributions, will be assessed together under the one application. Please check with the Resource Consents Enquiries Unit as to whether additional consents are required.	

Postal Address: Rodney District Council, Private Bag 500, Orewa, Phone: 0800 426 5169, Website: www.rodney.govt.nz .			
Orewa Office 50 Centreway Road Orewa	Helensville Service Centre Commercial Street Helensville	Huapai Service Centre State Highway 16 Huapai	Warkworth Service Centre Baxter Street Warkworth

You are required to supply the information requested on the reverse side of this form

CHECKLIST FOR APPLICANTS

It is important that you complete this checklist and return it with your completed resource consent application form. If you have any questions about anything on this form, please contact Rodney District Council.

HAVE YOU INCLUDED THE FOLLOWING WITH YOUR APPLICATION FOR RESOURCE CONSENT?

REQUESTED ITEMS	Supplied (applicant to indicate)	Received (Office only)
CERTIFICATE(S) OF TITLE AND COPIES OF COVENANTS, CONSENT NOTICES, AND EASEMENTS FOR THE SUBJECT SITE		
YOU WILL NEED TO PROVIDE TWO COPIES OF PLANS CONSISTING, OF TWO FULL SIZE PLANS (A2 OR A3) FOR THE SITE PLAN AND FLOOR PLAN(S) OF THE BUILDINGS.		
<p>SITE PLAN AND OTHER PLANS DRAWN TO APPROVED SCALES, INCLUDING:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Boundaries, Dimensions and North point <input type="checkbox"/> Name of Owner, Street Address and Legal Description <input type="checkbox"/> Allotment & Certificate of Title boundaries <input type="checkbox"/> Building layout of all levels of the building <input type="checkbox"/> The impervious surface areas <input type="checkbox"/> Parking and Loading Spaces if required including Manoeuvring Areas <input type="checkbox"/> Layout, dimensions and location of proposed and existing buildings(s) and activity(ies). <p style="text-align: center;">CLEARLY SHOW THE DIFFERENCE BETWEEN EXISTING AND PROPOSED.</p>		
<p>FOR BUSINESS, COMMERCIAL OR INDUSTRIAL ACTIVITIES.</p> <p><input type="checkbox"/> It is important to provide clear plans of building floor areas, *Impervious Areas, and the **Gross Business Area (both indoor and outdoor) to be occupied by the business activity or activities. (see definitions below)</p> <p style="text-align: center;">YOU MUST PROVIDE EXISTING AND PROPOSED AREAS FOR THE THREE CATEGORIES ABOVE.</p>		
<p>FOR RESIDENTIAL AND/OR LETTABLE ACCOMMODATION UNITS IN URBAN AREAS.</p> <p><input type="checkbox"/> The current market values for the site (s) is (are) required to be supplied, supported by a registered valuers report prepared within two months of the application date.</p>		

DEFINITIONS

***Impervious Area** means that part of the site which is not permanently laid out in grass or landscaping or planted trees or shrubs and it shall include any part of the site which covered by any artificial surface including semi permeable surfaces intended for storage, or vehicle movement or parking

****Gross Business Area** means the sum of the gross floor area of a building measured from the outer faces of the exterior walls plus the area of such parts of the site used solely or principally for the storage, sale, display or servicing of goods on the site but shall not include:

- (a) any floor or site area used entirely for electrical or mechanical equipment or other areas required for utilities servicing the activity;
- (b) uncovered steps, balconies or terraces or porches where not more than 50% of the perimeter is enclosed;
- (c) permanently designated vehicle parking, maneuvering, loading and landscaping areas, the conversion of which to another use would require a resource consent