

Auckland Transition Agency

Auckland Transition Agency
PO Box 99394 Newmarket, Auckland 1149
Telephone 09 363 7600
Fax 09 363 7601
Email info@ata.govt.nz
Website www.ata.govt.nz

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Warren Macleannan
Acting Chief Executive
Rodney District Council
Private Bag 500
Orewa 1461

Dear Warren

A key outcome of the Environmental Services work stream is ensuring service delivery continues uninterrupted throughout the reorganisation. A significant proportion of solid waste services provided by the councils of the Auckland region are currently carried out by contracted service providers. It is, therefore, essential that provisions are made by the current councils for these service contracts to remain in place until such time as the new Auckland Council is prepared to either tender for new services or extend the existing contracts.

New contracts and services will be reliant, to varying degrees, on the outcome of the new Council's waste management planning process. While a draft Waste Management and Minimisation Plan will be ready this year for the Council to consider, public consultation will be required before the Plan can be endorsed, and this will possibly be a lengthy procedure. After the Plan has been endorsed, new contracts will have to be tendered and let, and considerable lead-in times will be needed by some of the new contractors.

What we are aiming to achieve is a set of contracts essential for regular services that can continue on until at least June 2013, with flexibility to extend these on an annual basis for 2014 and 2015 at the sole discretion of the Auckland council.

To achieve this, could you please arrange for appropriate officers of your Council to negotiate draft-terms and conditions with the respective existing contractors. These draft contracts can then be evaluated by the ATA Solid Waste Advisory Group to ensure consistency.

Appended is a list of the contracts that have been supplied by your Council. Can you please ensure that these are validated and that the list is complete.

Also appended is a stepwise process for your officers to follow. Should you or your officers have any questions on this process, please contact me or Jon Roscoe, Project Sponsor, Solid Waste, ATA.

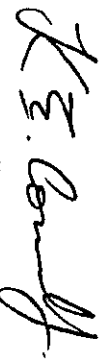
Appendix A – Stepwise process for contract renewal

The following process is suggested:

- 1) Identify which contracts in the attached list do not already have provisions for extension to 30 June 2015 or beyond
- 2) Negotiate a draft agreement with the contractor to vary the contract to extend the expiry date to 30 June 2013 with provision for two further one year extensions, solely at Auckland Council's discretion.
- 3) If the draft agreement includes changes to the existing terms and conditions, price variations and financial implications (excluding normal CPI and TPI provisions), or any service level alterations, submit the draft agreement to the ATA, through Kerry Connolly, for approval.
- 4) If the draft agreement, which must be signed by the contractor, does not include substantial changes, or if the draft agreement has been approved by ATA, submit it to the relevant committee of Council for approval. *The agreement for contract variations is not to be signed by Council at this time.*
- 5) Inform the ATA, through Kerry Connolly, that the process has been completed, providing a copy of the signed draft agreement.

If there are any questions, please contact me or Jon Roscoe ATA Project Sponsor.

Yours sincerely



Kerry Connolly
ATA Environmental Services Workstream Leader