

3 June 2009

Level 10, Wollongong University College House
155 Queen Street
Private Box 1165, Auckland 1010
www.auditnz.govt.nz
Freephone: 0508 AUDITNZ
(0508 283 4869)
Fax: 09 366 0215

Kevin Ramsay
Director Corporate Services
Rodney District Council
Private Bag 500
Orewa
AUCKLAND

Dear Kevin

Letter of Undertaking: Audit of Rodney District Council

Please find attached our draft Letter of Undertaking for the audit of Rodney District Council for the financial years ending 30 June 2009, 30 June 2010 and 30 June 2011.

The letter is in **draft** form for discussion purposes to ensure that the terms are in accordance with management's understanding of them and if you agree with its contents and proposed fees. Where necessary, amendments can be made to clarify or correct information contained in the draft.

We would be pleased to discuss the proposed fee with you and/or provide clarification of anything contained in the draft letter before it is finalised. Alternatively, I would be pleased to receive any comments you have on the letter. Once we received your agreement, the letter can be finalised.

If you have any questions or concerns in relation to the letter, please do not hesitate to contact me on 0508 283 4869.

Yours sincerely



Karen MacKenzie
Director

Encl

5 June 2009

Level 10, Wollongong University College House
155 Queen Street
Private Box 1165, Auckland 1010

Kevin Ramsay
Director Corporate Services
Rodney District Council
Private Bag 500
Orewa
AUCKLAND

www.auditnz.govt.nz
Freephone: 0508 AUDITNZ
(0508 283 4869)
Fax: 09 366 0215

Dear Kevin

Audit Arrangements Letter for the year ending 30 June 2009

Please find attached a copy of our draft Audit Arrangements Letter for the audit of Rodney District Council for the year ending 30 June 2009.

The letter is in draft form for discussion purposes to ensure that the terms are in accordance with management's understanding of them and if you agree with the contents. Where necessary, amendments can be made to clarify or correct information contained in the draft.

If you have any queries, or would like to discuss any other matters, please do not hesitate to contact Catherine Trussler or me on 0508 283 4869.

Yours sincerely



Karen MacKenzie
Director

Encl